[Address]

[Date]

[Name],

We trust this letter finds you well and we would like to take this opportunity to show appreciation for the tireless efforts undertaken by [country] in advancing the implementation of the Paris Agreement. We are deeply committed to support you and all countries to secure an ambitious agreement at COP28 in Dubai.

We are writing today to bring to your attention the growing level of concern within the global business community regarding the establishment of a UNFCCC Secretariat Recognition and Accountability Framework for non-Party stakeholder climate action announced on 4 June 2023.

ICC commends countries and the UNFCCC Secretariat for their commitment at COP27 to amplify the credibility and impact of non-State actors initiatives – through enhancing and strengthening the UNFCCC Global Climate Action Portal (GCAP) and we are wholly supportive of such efforts.

However, we note with concern that the proposal is far more prescriptive than earlier briefings from the UNFCCC Secretariat had suggested and seems to suggest a new, additional, overlapping UNFCCC accountability mechanism, taking recommendations of the UN High-level Expert Group’s report "Integrity Matters" as new UN standard.

We felt it important – not least given our role as Business Focal Point to the UNFCCC – to alert you to the several important substantive and procedural issues that have been raised with us by businesses and that merit careful consideration at the earliest possible opportunity. Our main points are outlined in our response to the official UNFCCC call for written submissions, a copy of which can be found in attachment.

In this context, we call upon your support for conveying these concerns to the UNFCCC and ensuring the establishment of a deep, meaningful and inclusive consultation with Parties and all non-Party stakeholders, in particular the private and financial sector, with the aim of enhancing GCAP to be an instrument that can maximise its potential to provide greater transparency of commitments and action by business and all non-State actors and one that all actors have full confidence in engaging in.

We hope you will view ICC as a natural partner to achieve just that and we remain available at your convenience should you wish to discuss any aspect of the above further.

With best wishes.

Yours sincerely,

[Signature]